

From: Zoom no-reply@zoom.us
Subject: Meeting assets for UNTP Adoption Group - Morning CET Meeting are ready!
Date: August 7, 2025 at 12:18 PM
To: michael.shea@thedinglegroup.com

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Meeting assets for UNTP Adoption Group - Morning CET Meeting are ready!

Hi Michael Shea

The following assets for the meeting - UNTP Adoption Group - Morning CET Meeting are now available.

Meeting summary

Quick recap

The UNTP adoption working group held their bi-weekly meeting to discuss various work packages including standards, collaboration, implementers, and communications, with participants expressing interest in different areas and volunteering for specific tasks. The team explored the value assessment framework for UNTP and discussed prioritizing work packages, with communications being identified as a top priority due to its importance for stakeholder engagement. The conversation ended with discussions about organizing work packages, managing participation in working groups, and establishing processes for creating and reviewing frequently asked questions about UNTP.

Next steps

- Michael to update the terms of reference document with Steve's comment around the value assessment framework and publish it to the website.
- Michael to send out an email today with the list of people assigned to each work package.
- All work package members to spend at least an hour before the next call to define key tasks and prioritize them.
- Zachary to lead the implementers work stream.
- Matthias to create a bridge between the adoption working group and the future extenders working group.
- Adrienna and Christonh to work on the communications work package

- Adrienna and Christoph to work on the communications work package.
- Roberto to join the standards work package.
- Albertus to join the standards work package and represent AC/31 and the Rain Alliance.
- Bart to work on the value assessment framework.
- All members to consider setting up a mini work plan for their respective work packages with prioritized items and timelines.
- All members to invite colleagues who might be interested in contributing to join the relevant work packages.
- All members to sign up for GitLab access to track questions and issues.

Summary

UNTP Adoption Working Group Meeting

The UNTP adoption working group held their bi-weekly call, with Michael explaining that the group operates under UN open source principles and meetings are recorded. Michael announced that the group has several work packages including standards, collaboration, implementers, and communications, and requested participants to indicate their areas of interest and willingness to volunteer for specific tasks. The meeting experienced some technical difficulties with Michael's audio, and Adrienna noted that she had not received the updated terms of reference document that Michael mentioned was sent out on Wednesday.

UNTP Value Assessment Framework Discussion

The group discussed the value assessment framework for UNTP, which Michael clarified is not a defined document but a concept to measure UNTP's impact on the outside world. Matthias explained the distinction between this framework and the business proposition, which focuses on the value for individual companies. The team agreed that while the value assessment framework is more about external impact, the business proposition aims to attract implementers. Ann mentioned Steve had previously sent an email about this framework, and the group decided either chat or email could be used to provide input on their involvement.

Coordination Between Adoption and Extenders

Matthias expressed his commitment to bridging the gap between the adoption working group and the future extenders working group, emphasizing the need to avoid parallel processes and duplication of efforts. Michael agreed and highlighted the importance of coordination, while Matthias noted his role in facilitating this coordination. Michael also mentioned updating the website with Steve's comment on the value assessment framework and addressing the concerns of implementers in a holding pattern due to migration issues.

Work Package Prioritization Discussion

The team discussed prioritizing work packages, with Matthias suggesting that communications should be a priority due to the need for non-technical explanations for stakeholders. Michael proposed a prioritization order: administration and coordination, communications, implementers, extenders, training and guidance, standards collaboration, and value assessment framework. Zachary agreed with Michael's assessment, emphasizing the importance of high-quality communications before training. Roberto expressed interest in helping with the Standards work package.

Work Package Bundling and Prioritization

The team discussed bundling two work packages, with Zachary advocating for prioritizing communications over training due to resource constraints. Matthias acknowledged separating the packages was his suggestion, but agreed they should be considered together for prioritization. The group also addressed the need to support implementers effectively, with Michael emphasizing the importance of quick and effective responses. Ann raised questions about the outcomes and materials for each work package, which Michael explained would be determined by the interested volunteers in each package. Adrienna questioned whether communications should be generic or industry-specific, suggesting an iterative approach to address different needs.

UNTP Adaptation for Sector Use

Matthias emphasized the need to adapt the core UNTP (Universal Normative Theory of Privacy) for practical sector applications, starting with explaining basic concepts like interoperability before delving into sector-specific extensions. He suggested creating a frequently asked questions document to collect and address non-technical questions about the UNTP, with technical answers to be provided by relevant working groups. Adrienna inquired about collaboration methods, and Matthias agreed that a small team should handle communication tasks, coordinating with other working groups to ensure expertise is leveraged effectively.

FAQ Process and Working Group Assignments

The group discussed the process for creating and reviewing FAQs, agreeing that questions should be collected and unclear answers should be escalated to relevant working groups via GitLab tickets. Zachary offered to lead the implementers work stream, while Matthias was assigned to the extenders group. Roberto expressed interest in joining the supply chain and standards groups, and Albertus requested to be added to the standards list. The team also discussed the importance of cross-group collaboration and participation, with Michael encouraging members to join relevant working groups and highlight potential industry sectors for UNTP adoption.

Work Package Management Strategies

The meeting focused on organizing work packages and managing participation in working groups. Michael explained that work package participants should spend an hour discussing key tasks and prioritizing efforts, with deadlines to be set for each package. Matthias emphasized the importance of demand-driven timelines and suggested that work packages should develop mini work plans. Adrienna raised concerns about free riders in large groups, and Matthias clarified that the general UNTP group would remain open for information sharing, while working groups would be more focused on active participation. The conversation ended with Michael agreeing to distribute a list of participants for further organization.

AI can make mistakes. Review for accuracy.

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